MINUTES OF THE LIBRARY BOARD
August 16, 2017

Board Members Present:
Rosario Klier, Chairperson
Jennifer Linde, Vice-Chairperson
Gail Robison
Kathaleen Rodriguez
Jean Ferguson
Cheryl Moore
Angela Lewallen

Board Members Absent:
n/a

City Staff Present:
Carolyn Booker, Director of Library Services

Call to Order and Announce a Quorum is Present (Agenda Item 1)
The scheduled session of the Library Board was called to order by Rosario Klier at 7:03 p.m. on Wednesday, August 16, 2017, in the Small Conference Room at the Lewisville Public Library located at 1197 W. Main Street, Lewisville, TX 75067. A quorum was present.

Approval of Library Board Minutes of May 17, 2017, Regular Meeting (Agenda Item 2)
MOTION: Upon a motion made by Board member Kathaleen Rodriguez and seconded by Board member Jennifer Linde, the Board voted seven (7) “ayes” and no (0) “nays” to approve the minutes of the Library Board May 17, 2017 regular meeting.

Visitors/Citizens Forum (Agenda Item 3)
There were no visitors present.
Welcome New Board Member and Introduction of All Board Members  
(Agenda Item 4)

All Board Members introduced themselves and meet Angela Lewallen, a new Library Board Member and long-time Lewisville resident.

Discussion of Library Budget for 2017/2018  
(Agenda Item 5)

Carolyn Booker presented the Library’s action steps requested in the 2017/2018 fiscal year, which include:

- Enhance Digital Services – Bringing Hoopla up to the same funding level as cloudLibrary
- Wifi Hotspot Lending – Increase to 50 available
- Makerspace
- Youth Library Programs
- Adult Library Programs
- Bluecloud Visibility
- Library Return Sorter

Details on the Makerspace request were presented, showing that the budget request included funding for facility renovations, equipment and maintenance, materials, furniture and storage, personnel (Librarian and a PT Library Technician 2), programming and a print and ebook collection.

Discussion of Edge Assessment  
(Agenda Item 6)

The Edge Assessment is a benchmarking tool to assist Public Libraries in evaluating their public access technology services and resources. The Lewisville took the assessment in 2014 and again now in 2017. All benchmark scores stayed the same or were improved over the last assessment. The Lewisville Library’s score was 700 points, which is above the average score for peers of 580.

Discussion of Power Up at Your Library Week, October 1-7  
(Agenda Item 7)

Carolyn Booker reported on the Library’s plans to focus on online communication and promotion for this event, following a week-long schedule of daily theme ideas such as Advocacy Monday, Tinkering Tuesday, Web Widget Wednesday, etc. To support Advocacy Monday, the Library asked if Board Members would be willing to provide video or written testimonials to be used on social media.

Reports: Staffing Update, Calendar of Events; May, June and July 2017 Service Statistics; Friends of the Library  
(Agenda Item 8)
Staffing Update. A full time position in Account Services is vacant and several shelving positions are open.

The Calendar of Events was presented.

May, June and July 2017 Service Statistics were presented.

The Friends of the Library have recruited new volunteers and have several members working towards the next book sale.

Adjournment

MOTION: Upon a motion made by Board member Rosario Klier and seconded by Board member Jean Ferguson the Board voted seven (7) “ayes” and no (0) “nays” to adjourn the meeting of the Library Board at 8:08 p.m. on Wednesday, August 16, 2017. The motion carried.

APPROVED:

Rosario Klier, CHAIRPERSON
LIBRARY BOARD

PREPARED BY:

Carolyn Booker,
Director of Library Services, City of Lewisville