MINUTES OF THE LIBRARY BOARD
March 21, 2018

Board Members Present:
Rosario Klier, Chairperson
Angela Lewallen
Gail Robison
Jean Ferguson
Cheryl Moore

Board Members Absent:
Jennifer Linde, Vice-Chairperson
Kathaleen Rodriguez

City Staff Present:
Carolyn Booker, Director of Library Services

Call to Order and Announce a Quorum is Present
(Area Item 1)

The scheduled session of the Library Board was called to order by Rosario Klier at 7:00 p.m. on Wednesday, March 21, 2018, in the Small Conference Room at the Lewisville Public Library located at 1197 W. Main Street, Lewisville, TX 75067. A quorum was present.

Approval of Library Board Minutes of the January 17, 2018, Regular Meeting
(Area Item 2)

MOTION: Upon a motion made by Board member Jean Ferguson and seconded by Board member Gail Robison, the Board voted five (5) “ayes” and no (0) “nays” to approve the minutes of the Library Board January 17, 2018 regular meeting.

Visitors/Citizens Forum
(Area Item 3)

There were no visitors present.
Discussion of the State Library Report
for local fiscal year 2017

(Area Item 4)

The Library Board reviewed the State Library Report prepared by Carolyn Booker for submission to the Texas State Library and Archives Commission. This report is used to compare data across Libraries in Texas and with data collected by other states. Some elements of the report are used to accredit Texas public libraries.

Rosario Klier, Chairperson, was asked to sign the report.

Election of Officers

(Area Item 5)

The Library Board annually elects the following officers:

- Chairman
- Vice-chairman

Jean Ferguson put forth a nomination for Gail Robison to serve as Chairman. Rosario Klier was also interested in serving as Chairman for a second year. Jean Ferguson seconded the motion for Rosario Klier to serve as Chairman. The Board voted five (5) “ayes” and no (0) “nays” to elect Rosario Klier as Chairman.

Jean Ferguson put forth a nomination for Jennifer Linde to serve as Vice-chairman. Rosario Klier seconded the motion. The Board voted five (5) “ayes” and no (0) “nays” to elect Jennifer Linde as Vice-chairman.

Discussion of Shirts for Library Board Members

(Area Item 6)

The Library distributed shirts to Library Board members to wear to special events. The board members were pleased with the shirts and the red color.

Discussion of Makerspace Progress

(Area Item 7)

Construction of The Hive started 2/28/2018 and is expected to be completed in mid-April. The new walls and doors are already up, electrical work is underway this week and furniture will be delivered next week. The Board walked through the first floor construction and were impressed by the space. They liked the purple paint selection that was being tested on the walls.
Reports: Calendar of Events; January and February 2018 Service Statistics; Friends of the Library; Staffing Update (Agenda Item 8)

The Calendar of Events for youth and adult programming in March and April was presented.

January and February 2018 service statistics were presented. The Library also has metrics on the City’s Performance Dashboard.

Friends of the Library meetings were held on 2/13/2018 and 3/13/2018. The Friends are seeking to fill a board position at this time. The book sale will be held 3/23/2018-3/25/2018.

Isabella Ramirez, the Lewisville Library’s first bilingual Librarian, resigned effective February 11, 2018 and interviews were held during March seeking a new bilingual Librarian. Stormy Campbell accepted a position as a children’s librarian in Corpus Christi and resigned her position as a PT Library Tech 2 effective March 27, 2018. This position is being posted for two weeks. The Library is hiring for a PT Library Tech 2 for the makerspace and 39 candidates were referred for consideration.

Adjournment (Agenda Item 9)

MOTION: Upon a motion made by Board member Angela Lewallen and seconded by Board member Jean Ferguson the Board voted five (5) “ayes” and no (0) “nays” to adjourn the meeting of the Library Board at 7:40 p.m. on Wednesday, March 21, 2018. The motion carried.

APPROVED:

Rosario Klier, CHAIRPERSON
LIBRARY BOARD

PREPARED BY:

Carolyn Booker,
Director of Library Services, City of Lewisville