MINUTES OF THE LIBRARY BOARD
April 18, 2018

Board Members Present:
Rosario Klier, Chairperson
Jennifer Linde, Vice-Chairperson
Angela Lewallen
Kathaleen Rodriguez
Jean Ferguson
Cheryl Moore

Board Members Absent:
Gail Robison

City Staff Present:
Carolyn Booker, Director of Library Services

Call to Order and Announce a Quorum
is Present (Agenda Item 1)

The scheduled session of the Library Board was called to order by Rosario Klier at 7:05 p.m. on Wednesday, April 18, 2018, in the Small Conference Room at the Lewisville Public Library located at 1197 W. Main Street, Lewisville, TX 75067. A quorum was present.

Approval of Library Board Minutes of
the March 21, 2018, Regular Meeting (Agenda Item 2)

MOTION: Upon a motion made by Board member Angela Lewallen and seconded by Board member Kathaleen Rodriguez, the Board voted six (6) “ayes” and no (0) “nays” to approve the minutes of the Library Board March 21, 2018 regular meeting.

Visitors/Citizens Forum (Agenda Item 3)

There were no visitors present.
Discussion of Makerspace Progress and Guidelines for Use  (Agenda Item 4)

The Library Board reviewed a draft of the Guidelines for use of the Makerspace. Details were added to a section explaining when safety training is required. It was suggested that the final guidelines clarify the different restrictions on services for minors. A potential date for opening was discussed and tentatively set for May 22nd.

Discussion of Digital Media Lab  (Agenda Item 5)

The Library Board reviewed a draft of the Guidelines for use of the Digital Media Lab. Several suggestions were made for revisions and questions were raised for staff to address such as is there a maximum number of reservations that a person can hold at one time for the Digital Media Lab.

Reports: Calendar of Events; March 2018 Service Statistics; Friends of the Library; Staffing Update  (Agenda Item 6)

The Calendar of Events was presented.

March 2018 service statistics were presented. The Library also has metrics on the City’s Performance Dashboard.

A Friends of the Library meeting was held on 4/10/2018. The Friends are seeking to fill a board position at this time.

The Library recently hired a Bilingual Librarian who should start in May and Miygen Harris was promoted into the PT Library Tech 2 position for the makerspace. The Library is hiring for a PT Library Tech 2 for the Youth Services, two seasonal PT Library Assistant I positions for Accounts Services and one seasonal PT Library Assistant I position for Youth Services.

Adjournment  (Agenda Item 9)

MOTION: Upon a motion made by Board member Jean Ferguson and seconded by Board member Jennifer Linde the Board voted six (6) “ayes” and no (0) “nays” to adjourn the meeting of the Library Board at 8:19 p.m. on Wednesday, April 18, 2018. The motion carried.
PREPARED BY:

Carolyn Booker,
Director of Library Services, City of Lewisville