MINUTES OF THE LIBRARY BOARD  
August 15, 2018

Board Members Present:
Rosario Klier, Chairperson  
Gail Robison  
Angela Lewallen  
Cheryl Moore

Board Members Absent:
Jennifer Linde, Vice-Chairperson  
Kathaleen Rodriguez  
Jean Ferguson

City Staff Present:
Carolyn Booker, Director of Library Services

Call to Order and Announce a Quorum is Present (Agenda Item 1)
The scheduled session of the Library Board was called to order by Rosario Klier at 7:02 p.m. on Wednesday, August 15, 2018, in the Small Conference Room at the Lewisville Public Library located at 1197 W. Main Street, Lewisville, TX 75067. A quorum was present.

Approval of Library Board Minutes of the June 20, 2018, Regular Meeting (Agenda Item 2)
MOTION: Upon a motion made by Board member Cheryl Moore and seconded by Board member Gail Robison, the Board voted four (4) “ayes” and no (0) “nays” to approve the minutes of the Library Board June 20, 2018 regular meeting.

Visitors/Citizens Forum (Agenda Item 3)
There were no visitors present.

The Library Director is interested in updating the Library’s Strategic Design which includes a Mission Statement and Vision. The Library also needs updates which include technology planning and collection development. The Board likes the simplicity and breakdown of the Library’s current Strategic Design. The Hive is left out and it needs other updates. Some concern was voiced over previous surveys, where public input was minimal and hard to get. The Library Director mentioned that there is some advice on how to do this, which the board is reviewing for discussion at the next meeting. The Director mentioned that rather than using surveys, perhaps we can facilitate discussions that result in quality information rather than a large quantity. The Board asked for copies of the Aspen Institute documents to be sent to them via e-mail and that this item be on the next agenda.

Discussion of 50th birthday celebration in September 2018

The Library Board received an invitation to the Library’s celebration of its 50th Anniversary, to be held on September 24th from 5-7:00PM. The Library Director will post for a quorum at that event so that all board members can attend.

Discussion of Library Board Meeting Time

The Library Board discussed their current meeting time of 7:00 and other alternative times. The Board members who were present were neutral (1) or were interested in moving the meeting to 6:30 (3). Since not all board members were present, the board decided to wait until all members were involved in the discussion.

Reports: Calendar of Events; June and July 2018 Service Statistics; Friends of the Library; Staffing Update

The Calendar of Events was presented.
June and July 2018 service statistics, and Hive statistics were presented. The Library also has metrics on the City’s Performance Dashboard.

A Friends of the Library meeting was held on 8/15/2018. The Friends are seeking to fill a board position at this time. The book sale is upcoming on September 21-23.

The Library recently hired a PT Library Assistant I position for Accounts Services and Adult Services finished interviewing for a PT Library Tech 1 and the selection process will be completed next week.

Adjournment

MOTION: Upon a motion made by Board member Angela Lewallen and seconded by Board member Cheryl Moore, the Board voted four (4) “ayes” and no (0) “nays” to adjourn the meeting of the Library Board at 7:57 p.m. on Wednesday, August 15, 2018. The motion carried.

APPROVED:
Rosario Klier, CHAIRPERSON
LIBRARY BOARD

PREPARED BY:
Caroline Booker,
Director of Library Services, City of Lewisville