



**MINUTES OF THE LIBRARY BOARD
January 20, 2021**

Board Members Present:

Jennifer Linde, Chairperson
Angela Lewallen, Vice-Chairperson
Jean Ferguson
Jennifer Marvel
Vivek Gupta
Raquel Maloney
Denise Borges

Board Members Absent:

City Staff Present:

Carolyn Booker, Director of Library Services
Kelly Brouillard, Adult Library Services Supervisor

Call to Order and Announce a Quorum is Present

(Agenda Item 1)

The scheduled session of the Library Board was called to order by Jennifer Linde at 6:32 p.m. on Wednesday, January 20, 2021. Six Board Members and Library staff joined by videoconferencing. A quorum was present.

Approval of Library Board Minutes of the December 16, 2020, Regular Meeting

(Agenda Item 2)

The date on the Minutes needs a correction in Agenda Item 1. Denise Borges joined the meeting.

MOTION: Upon a motion made by Board member Angela Lewallen and seconded by Board member Jean Ferguson, the Board voted seven (7) “ayes” and no (0) “nays” to approve the corrected minutes of the Library Board December 16, 2020 regular meeting.

Visitors/Citizens Forum

(Agenda Item 3)

There were no visitors present.



Report on Family Read-Aloud Club

(Agenda Item 4)

This new program is being developed in Youth Services and will launch in February of 2021. A flyer was distributed to Library Board Members. Many parents and caregivers read aloud to their preschoolers and pre-readers, but stop as they start to read on their own. The Family Read Aloud Club is designed to encourage parents to continue reading aloud to their school-aged children. Benefits for children include literacy skills, a love of reading, and bonding time. Families can receive up to four free books per calendar year, a book for each four qualifying books read together. The Friends of the Library are also purchasing book bags to give to each family after they complete their first four books. Board members asked about the age of child and what types of prize books would be offered. Denise Borges commented that the program is a great idea.

Consider Approval of the Library Strategic Design

(Agenda Item 5)

The Library Board previously reviewed the draft of the Strategic Design at the December 2020 meeting. Using Library Board feedback several changes were made, such as replacing the word “asset” in the vision statement, adding the word “inclusive” to the mission statement, adding “enjoyment” to what the library facilitates through reading, and adding the words “and ability” as a way that the library designs opportunities and services to the appropriate audience, rather than just age, etc. Since that meeting, a revised draft was reviewed at a meeting with the Library supervisory team, by Karen Walz – the consultant on the 2025 update, City Management, and at four Library staff meetings. A revised draft incorporating feedback was provided to the Library Board. The Vision statement was moved to the end of the document since it tied in with the “Partner for Success” section and did not flow as well at the beginning of the document. The section on Technology was broken out further by moving “Remove barriers to new technologies” to “Cultivate Learning” and elaborating. Diversity and inclusiveness were integrated into two other sections of the draft, referring to the collection in “Inspire Reading” and by “including under-represented populations” in “Connect People.” Also in “Connect People” the section on the community’s changing needs was broadened to allow for unanticipated changes. Finally, heritage and art were added to the list of important focuses for classes and services.

After further discussion the Library Director asked for the Library Board’s endorsement of this draft as the Library’s new Strategic Design.

MOTION: Upon a motion made by Board member Jean Ferguson and seconded by Board member Raquel Maloney, the Board voted seven (7) “ayes” and no (0) “nays” to accept the new Library Strategic Design.

Reports: Friends of the Library; Staffing Update.

(Agenda Item 6)



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Friends of the Library meetings are now set for the second Thursday of the month at 10 am via Zoom. At the January Meeting the Friends approved a funding request for the Family Read-Aloud Club. Book Nook sales still continue inside the Library and the Friends received a \$700 grant from Pepsi. The Friends of the Library recently purchased a Lenovo laptop and the Adobe Creative Suite for staff to use for video editing. Also, the adult non-fiction reclassification project is complete and the signage that the Friends purchased is installed to spotlight popular topics in the adult nonfiction collection.

The Library is currently hiring for a Librarian – Adult Services.

Adjournment

(Agenda Item 7)

MOTION: Upon a motion made by Board member Jennifer Marvel and seconded by Board member Jean Ferguson the Board voted seven (7) “ayes” and no (0) “nays” to adjourn the meeting of the Library Board at 6:47 p.m. on Wednesday, January 20, 2021. The motion carried.

APPROVED:



Jennifer Linde, CHAIRPERSON
LIBRARY BOARD

PREPARED BY:



Carolyn Booker,
Director of Library Services, City of Lewisville