



**MINUTES OF THE LIBRARY BOARD
November 16, 2022**

Board Members Present:

Vivek Gupta, Chairperson
Jennifer Marvel, Vice Chair
Anna Saju
Kay Stephenson

Board Members Absent:

Denise Borges
Marvin Jones
Raquel Maloney

City Staff Present:

Carolyn Booker, Director of Library Services

Call to Order and Announce a Quorum is Present

(Agenda Item 1)

The regular meeting of the Library Board was called to order by Vivek Gupta at 6:33 p.m. on Wednesday, November 16, 2022. Four (4) Board Members and Library staff attended. A quorum was present.

Approval of Library Board Minutes of the September 21, 2022, Regular Meeting

(Agenda Item 2)

MOTION: Upon a motion made by Board member Kay Stephenson and seconded by Board member Jennifer Marvel, the Board voted four (4) “ayes” and no (0) “nays” to approve the minutes of the Library Board September 21, 2022 regular meeting.

Visitors/Citizens Forum

(Agenda Item 3)

There were no visitors present.

Review Website Analytics

(Agenda Item 4)



Staffing Update: The Library recently promoted Kelly Brouillard to Library Services Manager, and hired a new PT Administrative Assistant and part-time Library Technician in Youth Services. The Library is now hiring for a Library Technician in Technical Services and an Adult Services Supervisor. PT Technician II in Adult services resigned for a FT position. A PT Technician I was promoted, so now that position is open.

Adjournment

(Agenda Item 9)

MOTION: Upon a motion made by Board member Kay Stephenson and seconded by Board member Anna Saju the Board voted four (4) “ayes” and no (0) “nays” to adjourn the meeting of the Library Board at 7:02 p.m. on Wednesday, November 16, 2022. The motion carried.

APPROVED:

Vivek Gupta, CHAIRPERSON
LIBRARY BOARD

PREPARED BY:

Carolyn Booker,
Director of Library Services, City of Lewisville