



**LEWISVILLE**

Deep Roots. Broad Wings. Bright Future.

**MINUTES OF THE LIBRARY BOARD  
April 19, 2023**

**Board Members Present:**

Vivek Gupta, Chairperson  
Jennifer Marvel, Vice Chair  
Raquel Maloney  
Kay Stephenson  
Traci Logue

**Board Members Absent:**

Marvin Jones  
Anna Saju

**City Staff Present:**

Carolyn Booker, Director of Library Services

**Call to Order and Announce a Quorum  
is Present**

**(Agenda Item 1)**

The regular meeting of the Library Board was called to order by Vivek Gupta at 6:37 p.m. on Wednesday, April 19, 2023. Five (5) Board Members and Library staff attended. A quorum was present.

**Approval of Library Board Minutes of  
the February 15, 2023, Regular Meeting**

**(Agenda Item 2)**

**MOTION:** Upon a motion made by Board member Kay Stephenson and seconded by Board member Raquel Maloney, the Board voted five (5) "ayes" and no (0) "nays" to approve the minutes of the Library Board February 15, 2023 regular meeting.

**Visitors/Citizens Forum**

**(Agenda Item 3)**

There were no visitors present. The Board welcomed new Library Board member, Traci Logue, to the group.



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**Texas State Library Report and FY2022  
Data**

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**(Agenda Item 4)**

The Library completed the FY2022 Texas State Library report in April. The report is broken into categories and once all submissions are reviewed and approved, the data can be compared against other libraries in Texas and is also shared with nationwide data sources. The report covers basic library information, library outlets (facility information), expenditures, local financial effort, revenues, library collection, local library services, staffing and salaries, resource sharing, internet and electronic services, library hours. The report and achieving certain benchmarks, are required to maintain accreditation.

The report was distributed to Library Board members and slides with charts and graphs depicting some of the data were reviewed.

**Library Job Title Changes Resulting  
from City of Lewisville Compensation  
Study**

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**(Agenda Item 5)**

The City of Lewisville implemented new pay rates and job title changes on April 12<sup>th</sup>, 2023 as a result of a compensation study. The Library's new titles were shared, including three new senior level job family progression opportunities for staff.

**Reports: Request for Reconsideration,  
February and March Service Statistics,  
Friends of the Library; Staffing Update.**

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**(Agenda Item 6)**

In November 2022 the Library received email complaints about the inclusion and display of a book in the Library. After several messages were exchanged and the Library Director was able to speak to the person over the phone, a formal reconsideration request from a Flower Mound resident for the book *It's Perfectly Normal* by Robie Harris was received in February of 2023. The Library Director appointed a committee to read the material, research reviews and other backup information, and decide if its inclusion in the Library collection was in keeping with the Library's Collection Development guidelines. The decision to retain the title in the juvenile non-fiction collection was communicated on March 6<sup>th</sup>.

February and March service statistics were reviewed. Following the Lewisville Library's move to being fine free in May of 2022, the Library decided not to purge patron records for a period of time, in order to give patrons who were previously blocked by accrued overdue fines a chance to resume using their library accounts. The Library resumed purging patron records in March and removed 8,647 users whose cards expired before 3/1/2021.



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The Friends of the Library are preparing for their upcoming book sale on Friday June 2<sup>nd</sup>, from 4-7 and Saturday June 3 from 9-4. The Library's Summer Reading Kick Off event is June 3<sup>rd</sup> from 2-4:00. Volunteer forms were distributed. The Friends are helping with staff appreciation celebrating National Library Workers Day on April 25<sup>th</sup>. National Library Week is next week as well.

The Library is hiring for three seasonal positions, one in Youth Services and two in Accounts. Several Library staff members are attending the Texas Library Association Conference this week in Austin, Texas.

**Adjournment**

**(Agenda Item 9)**

**MOTION:** Upon a motion made by Board member Vivek Gupta and seconded by Board member Raquel Maloney the Board voted five (5) "ayes" and no (0) "nays" to adjourn the meeting of the Library Board at 7:15 p.m. on Wednesday, April 19, 2023. The motion carried.

APPROVED:

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Vivek Gupta, CHAIRPERSON  
LIBRARY BOARD

PREPARED BY:

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Carolyn Booker,  
Director of Library Services, City of Lewisville