



LEWISVILLE
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MINUTES OF THE LIBRARY BOARD
August 16, 2023

Board Members Present:

Raquel Maloney, Vice Chair
Jennifer Marvel
Kay Stephenson
Anna Saju
Zack Manuel

Board Members Absent:

Vivek Gupta, Chairperson
Traci Logue

City Staff Present:

Carolyn Booker, Director of Library Services

**Call to Order and Announce a Quorum
is Present**

(Agenda Item 1)

The regular meeting of the Library Board was called to order by Raquel Maloney at 6:40 p.m. on Wednesday, August 16, 2023. Five (5) Board Members and Library staff attended. A quorum was present.

**Approval of Library Board Minutes of
the July 19, 2023 Regular Meeting**

(Agenda Item 2)

MOTION: Upon a motion made by Board member Jennifer Marvel and seconded by Board member Kay Stephenson, the Board voted five (5) "ayes" and no (0) "nays" to approve the minutes of the Library Board July 19th, 2023 regular meeting.

Visitors/Citizens Forum

(Agenda Item 3)

There were no visitors present.

**Consider creating a subcommittee for a
Library Public Art Project and appoint
members**

(Agenda Item 4)



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A public art project was presented at the July Library Board meeting. The board expressed an interest in being involved with the art selection process so is asked to consider forming a subcommittee and if they choose to do so, appoint members. Committee members will report on progress as needed at upcoming meetings until the project is complete.

MOTION: Upon a motion made by Board member Kay Stephenson and seconded by Board member Zack Manuel, the Board voted five (5) “ayes” and no (0) “nays” to approve create a subcommittee for the current public art project and appointed Raquel Maloney, Jennifer Marvel, and Kay Stephenson as members and Vivek Gupta as an alternate if needed.

Consider updates to Library Card Privileges Guidelines

(Agenda Item 5)

The Library Director went over planned changes to the Library Card Privileges Guidelines. The main objectives for the change were to:

1. Change wait for Texshare card from 6 months down to 3 months.
2. Update the guidelines to say that patrons can only checkout 10 items on the day they register.
3. Lay the groundwork for the online library cards, and eRenewal.

MOTION: Upon a motion made by Board member Anna Saju and seconded by Board Member Jennifer Marvel, the Board voted five (5) “ayes” and no (0) “nays” to approve proposed changes to the guidelines.

Reports: July Service Statistics, Friends of the Library; Staffing Update.

(Agenda Item 6)

July service statistics were reviewed.

The Friends of the Library approved \$5,000 towards administrative costs associated with the public art project proposed for the Library. This funding will make it possible for the call to artists to be advertised at \$75,000 rather than \$70,000.

The Library is currently hiring for one part-time Library Technician.

Adjournment

(Agenda Item 7)

MOTION: Upon a motion made by Board member Kay Stephenson and seconded by Board member Anna Saju the Board voted five (5) “ayes” and no (0) “nays” to adjourn the meeting of the Library Board at 7:07 p.m. on Wednesday, August 16th, 2023. The motion carried.



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APPROVED:

A handwritten signature in black ink, appearing to read "Vivek Gupta". The signature is written in a cursive, flowing style.

Vivek Gupta, CHAIRPERSON
LIBRARY BOARD

PREPARED BY:

A handwritten signature in black ink, appearing to read "Carolyn Booker". The signature is written in a cursive, flowing style.

Carolyn Booker,
Director of Library Services, City of Lewisville